



Emergency Procedures

St John's Renfield Church Playgroup seeks to provide a caring, stimulating environment in which the individual child can learn and develop in safety.

In the event of a fire in the Brotherton Hall the children and adults present will follow these directions.

- Anyone discovering a fire should break the glass on the fire alarm system
- Everyone should try to keep as calm as possible.
- The children will walk quietly to the back door of the hall.
- The children will be escorted out of the building and told to stand in a line away from the building.
- Any adults in the building will come out to the back area also.
- The Playleader in charge will count the children and adults making sure all are accounted for against the register and sign in sheet.
- It is the responsibility of the Playleader in charge to check the toilets and cloakrooms and ensure that all fire doors are closed.
- Everyone will remain outside until they are given the all-clear to re-enter the building.
- If it is unsafe to re enter the building we will go over to the large hall in the church via the path round the side of the building and again the numbers will be checked against the register and sign in sheet.

