



Stakeholder Participation Policy

At St John's Renfield playgroup we encourage strong participation from service users and stakeholders.

The playgroup committee consists of four church members, two parents and the three playleaders. We are very grateful to these people who give of their time to help in the success of playgroup. The Chairperson is involved in the recruitment process and in the appraisal of staff.

Although the staff have overall responsibility for planning, stakeholders and service users assist in a number of decisions in relation to the day-to-day running of the playgroup.

The snack menu is organised by two parents after they have discussed the choices available with the playleaders and other parents. Each morning two stakeholders are "on duty" and during that time they help set up the hall, assist the playleaders as required, prepare for and tidy up after snack and help tidy up at the end of the session.

Other stakeholder involvement includes the organisation of the annual fundraising bazaar, and assisting with trips out for the children. They are encouraged to attend coffee mornings throughout the year including at Halloween-en, Burns' Day and a Garden Party in the summer term. They also support us in our links with a Children's school in India. Parents are also involved in the committee which is striving to help playgroup gain Eco School recognition.

Stakeholders are actively invited to be involved in the continuing self-evaluation of the group. They are given a number of opportunities during the academic year to be involved in this way: Enrolment meeting held in August where parents are able to find out what is going on and participate in the work of playgroup. An evening is held in November/December where parents are able to raise any issues about playgroup as well as have a time to socialise and get to know each other. In February a short meeting is also held where stakeholders are up dated on playgroup matters and informed of any trips etc planned for the summer term. The parents on the committee are asked to find out views

of the other parents when decisions have to be taken and report back to the playleaders.

During the year questionnaires are distributed to ensure that the parents are happy with the way playgroup is being run and their children are being treated. These questionnaires have been updated to reflect the grading system and statements of the Care Inspectorate. They are handed out by committee members who collate the responses and report back to the playleaders and service users. There are other systems in place for parents to help in the assessment and improvement of playgroup including a suggestions box on the parents' table. We are keen that parents and service users have these opportunities to be involved in playgroup and if there are any other ways that would help us seek your views please let us know.

St John's Renfield playgroup positively encourages stakeholders to be as involved as they would like to be and have gratefully accepted the additional support of stakeholders who have taken on a role above their normal duties. Stakeholders are also encouraged to share any specialist knowledge they have with the children enhancing their understanding of the world.